# **Volunteer Application Form**

Thank you for your interest in volunteering *with MEMEC*

*Please complete this volunteer form and send it to memec.org@gmail.com, and we will get back to you shortly*

## **Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Position applying for: | |  | |
| First name: | |  | |
| Surname: | |  | |
| Mobile number: | |  | |
| Address: | |  | |
| Postcode: | |  | |
| Email address: | |  | |
| DBS check: | | No Yes, expiry date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| How long have you been in the UK? | |  | |
|  | **Education / training/ work experience and skills** | |
| Education and Training:  (include English qualifications) | |  | |
| Skills/Interests:  Previous Volunteer Experience (if there is any) | |  | |
| Languages: | |  | |
| Why do you want to work with us? | |  | |
| How did you learn about our Organisation? | |  | |
| Do you have any disabilities, health issues, or extra support needs that we should be aware of?  (include any allergies) | |  | |
| Your availability:  (days/ time/ hours) | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Weekdays** | **Hours** | **Time**  **from – to** | **Weekends** | **Hours** | **Time**  **from – to** | | **Monday** |  |  | **Saturday** |  |  | | **Tuesday** |  |  | **Sunday** |  |  | | **Wednesday** |  |  |  |  |  | | **Thursday** |  |  |  |  |  | | **Friday** |  |  |  |  |  | | |

## **Information in Support of Your Application**

Please include any **skills** and/or **experiences** you have acquired that can support your application, whether within a working environment or otherwise.

## **Emergency Contact Details**

|  |  |
| --- | --- |
|  |  |
| Name: |  |
| Relationship to you: |  |
| Mobile number: |  |
| Address: |  |

## **References**

|  |  |
| --- | --- |
| Reference 1 |  |
| Name: |  |
| Organisation (if applicable): |  |
| Address: |  |
| Telephone number: |  |
| Relationship to you: |  |
|  |  |
| Reference 2 |  |
| Name: |  |
| Organisation (if applicable): |  |
| Address: |  |
| Telephone number: |  |
| Relationship to you: |  |

I confirm that all information provided in this form are accurate. I also confirm that I have read, understand, and agree to all of the Organisation’s policies.

Signature Date

…………………………………………… ………………………………………

In case you are interested in any other position we have at MEMEC, please tick the box and add the years of experiences.

|  |  |  |  |
| --- | --- | --- | --- |
| **Job title** | **Interested** | **Years of**  **experiences** | **Where?**  **(Organisation & country)** |
| ESOL teacher |  |  |  |
| Activities planner |  |  |  |
| Activities organiser |  |  |  |
| Entertainer |  |  |  |
| Quran teacher |  |  |  |
| Tajweed teacher |  |  |  |
| Fiqh teacher |  |  |  |
| Tawheed teacher |  |  |  |
| Hadith teacher |  |  |  |
| Al Qaeeda Al nouraniah |  |  |  |
| Arabic teacher (Children) |  |  |  |
| Arabic teacher (Adult) |  |  |  |
| HR |  |  |  |
| Admin |  |  |  |
| Team Leader |  |  |  |
| Driver |  |  |  |
| Youth worker |  |  |  |
| Chef |  |  |  |
| Media |  |  |  |
| Marketing |  |  |  |
| Funding |  |  |  |
| Trustee |  |  |  |
| Interpreter |  |  |  |

**Only for admin use**

Starting date: ……../……./……… Finishing date: ………/………./………..